

MINISTRY OF HOME AFFAIRS
PROJECT MANAGEMENT UNIT
VNM9P04

TERMS OF REFERENCE

Consultant to review of SRH/HIV education programs which are currently being implemented at the vocational education institutions, and develop the content of the online self-learning comprehensive sexual health education program for learners at vocational education institutions based on review of the online self-learning program on reproductive health, sexual health, HIV prevention, gender equality and gender-based violence prevention for Sri Lanka's adolescents and youth supported by UNFPA

Based on the guidance at the HPPMG (Appendix III, Terms of Reference for Project Personnel Recruitment), the Project Management Unit VNM9P04 develop a Terms of Reference for recruiting consultant to review of SRH/HIV education programs which are currently being implemented at the vocational education institutions, and develop the content of the online self-learning comprehensive sexual health education program for learners at vocational education institutions based on experience of current program and reference to the Sri Lanka's online self-learning program supported by UNFPA as follows:

I. GENERAL CONTEXT

Implementing the Project "Supporting the Ministry of Labor - Invalids and Social Affairs to address a number of health and social issues in vulnerable population groups" (VNM8P04 Project Code) period 2012 – 2016 supported by The United Nations Population Fund (UNFPA), the General Department of Vocational Training (now the General Department of Vocational Education), successfully piloted the Reproductive Health, Sexual Health and HIV (Reproductive Health) SKTD / HIV) for pupils and students of a number of vocational training institutions throughout the country. To promote the effectiveness of the program, the General Department of Vocational Training issued Document No. 1900/TCDN-HSSV dated 17/11/2016 guiding the integration of teaching SRH into the curricula of Vocational education institutions throughout the country.

However, many facilities have not overcome difficulties in terms of teaching staff, equipment model, which influences on the effectiveness of the program. In addition, the content of the current program is still incomplete, especially the lack of content related to knowledge and life skills in reproductive health, sexual health, HIV/AIDS prevention, gender equality and gender-based violence. As a result, trainees lack the knowledge and necessary skills to enable them to protect themselves against risks to reproductive health, sexual health and HIV transmission.

Over the past 10 years, information technology and Internet have rapidly developed in Vietnam, so has the sexuality education. The number of young people

using mobile phones and Internet has gradually been growing. Currently, the Ministry of Labor Invalids and Social Affairs is implementing the project of computerization of vocational education programs. In order to ensure that SRH, prevention of HIV/AIDS and gender-based violence is fully and sustainably integrated into the government program, the project supports MOLISA to pilot the online programme on sexual, reproductive health, prevention of HIV/AIDS and gender-based violence for learners of vocational education facilities. Under the project VNM9P04 support for the Government of Vietnam 2017 - 2021 donor by UNFPA, a comprehensive online sex education program for learners in vocational education institutions will be developed.

Project needs to recruit an expert to review SRH/HIV prevention education programs currently intergrated in vocational education program, develop sefl-learning program on comprehensive sexual health education for learners at vocational education institutions.

II. OBJECTIVES OF THE ASSIGNMENT

Support General Department of Vocational Education, Ministry of Labor – Invalids and social Affairs: i) Review and identify gaps in curent SRH/HIV education program; ii) review and assess the relevance of online self-learning education program on SRH, prevention of HIV and gender-based violence for Srilanka’s adolescents and youth supported by UNFPA, iii) develop new online program on comprehensive SRH for learner in vocational education institutions.

Specific objectives:

a) Review and identify gaps in curent SRH/HIV education program based on UNESCO and UNFPA’s technical guideline on comprehensive SRH

b) Review the content of online self-learning education program on SRH, prevention of HIV and gender-based violence for Srilanka’s adolescents and youth supported by UNFPA to propose relevant application for Vietnam.

c) Develop online self-learning program on SRH/HIV prevention for adolescents and youth at vocational education institutions based on review results of two programs above.

III. METHODOLOGY

a) Independent work: i) Review content and method of SRH/HIV prevention education program in current vocational eduction program based on UNESCO and UNFPA’s technical guideline on comprehensive SRH: ii) Review content of online self-learning education proqram on SRH, prevention of HIV and gender-based violence for Srilanka’s adolescents and youth supported by UNFPA to propose relevant application for Vietnam.

b) Collaborative work: The consultant develops the program content based on review results of two programs above; then works with information technology expert to post program to online operation; development and finalization of the program based on results of the pilot and group discussion.

IV. FINAL PRODUCT

a) Draft review version sent to Student Affairs Department/PMU/UNFPA to approve within September 2018.

b) Review report on SRH/HIV prevention education program for adolescents and youth and learners at vocational education institutions based on UNESCO and UNFPA's technical guideline on comprehensive SRH.

c) Review report of the relevance of Srilanka's online self-learning education program on SRH/ HIV prevention.

d) The content of self-learning program on SRH/HIV prevention for adolescents and youth at vocational education institutions based on two programs above. Collect comments from Student Affairs Department, PMU and UNFPA (Version 1)

V. SCOPE OF WORK AND SCHEDULE

1. Review SRH/HIV prevention education programs in current vocational education program and;

Review the content of online education program on SRH, prevention of HIV/ AIDS and gender-based violence for Srilanka's adolescents and youth: 11 working days. In which:

a) Collect and review SRH/HIV prevention education programs in current vocational education program based on UNESCO and UNFPA's technical guideline on comprehensive SRH and propose the content for online self-learning program on SRH, prevention of HIV/ AIDS and gender-based violence for adolescents and youth at vocational education institutions (See the Annex for the Report outline format; submit to Student Affairs Department and UNFPA for approval before data collection): **08 working days.**

b) Participate to technical meeting and present review result, draft online self-learning program content; receive Student Affairs Department and UNFPA's comments: **01 working day.**

c) Completing the review report: **02 working days.**

2. Develop self-learning program on SRH, prevention of HIV/ AIDS and gender-based violence for adolescents and youth at vocational education institutions: 15 working days. In which:

a) Develop content of self-learning program on SRH, prevention of HIV/ AIDS and gender-based violence for adolescents and youth at vocational education institutions based on reviewing results of two programs: **12 working days** (Including timeline working with website development expert: **5 working days**).

UNFPA provides users' right to online self-learning education program on SRH, prevention of HIV/ AIDS and gender-based violence for Srilanka's adolescents and youth supported by UNFPA for experts to review.

b) Participate conference and present product; receive comments: **01 working day**.

c) Revise and complete new program: **02 working days**.

VII. EXPERTISE AND QUALIFICATIONS

- Have master's degree or higher in the fields of medicine, public health, education, development and related fields.

- Have working experience of 05 years or more related to SRH, HIV/AIDS and gender equality.

- Have experience in developing and evaluating projects on health, reproductive health, HIV / AIDS, gender equality and education.

Priority is given to candidates with experience working with youth and students who have worked in relation to SRH.

- Be able to work independently and in a team;

- Have a good method of research and report writing skills;

- Have good skill in using English, internet, emails and office application software (Word, Excel, Power Point...).

VIII. PAYMENT

Based on the request, VNM9P04 Project Management Unit will sign an Individual Consultant Contract (ICC) with each of the selected consultants. The ICC will cover all costs related to the implementation of the consultancy service.

Total working time for the consultancy is **26 working days**. The consultancy rate will be applied based on the qualifications and experiences of each consultant. However, it's not exceed VNM3 level of national consultant as specified in VN-EU cost norms that covers the personal income tax as required by laws.

Payment method: VNM9P04 Project management will transfer the payment to the consultant's bank account as agreed in the individual consultant contract (ICC).

The expert will send a scientific CV and financial proposal to the PMU VNM9P04 before **September 17th 2018** as following Email: hssv.gdnn@molisa.gov.vn or to Department of Student Affairs, General Department of Vocational Education. Address No 37B Nguyen Binh Khiem, Hai Ba Trung, Ha Noi.

Department of Students Affairs of the Office for Vocational Training, PMU VNM9P04 and UNFPA's programming officer, supervise the quality of the consultancy and payment accordingly. Payment currency shall be Vietnamese Dong (VND) by current exchange rate after having the final report submitted by the consultant./.

PROJECT MANAGEMENT UNIT VNM9P04