

## Annex III. Technical bid evaluation criteria

The technical proposal/bid is assessed on the basis of its responsiveness to the approved terms of reference (TOR), by reviewing the technical proposals submitted by the bidders against the assessment criteria below. (Maximum score allocated is 100 total points, after calculations based on weighting of each of the assessment criteria.)

Criteria	[A] Maximum Points	[B] Points attained by the bidder	[C] Weighting %	[B] x [C] = [D] Total Points
<b>A. Expertise and capacity of institution</b>	<b>100</b>		<b>25%</b>	
<p><i>Points to assess:</i></p> <ul style="list-style-type: none"> <li>• Is a medical research and training institution accredited by relevant authorities and has clear governing bodies, and appropriate project management capacity including financial management system (10 points)</li> <li>• Has demonstrated experiences in research and training in cervical cancer prevention and treatment, incl. computer-based/internet-based training programmes (30 points)</li> <li>• Have prior experience in design and implement interventions which use digital technologies to provide cervical cancer screening information and services to communities in Vietnam. (30 points)</li> <li>• Has a strong established collaboration network with cancer/OBGYN related institutions in Vietnam and other countries (10 points)</li> <li>• Has a demonstrated record of research publications in cervical cancer prevention and treatment (20 points)</li> </ul>				
<b>B. Adequacy of the proposed approach, methodology, work plan and quality control responding to the TOR</b>	<b>100</b>		<b>50%</b>	
<p>The technical proposal that addresses all requirements of this TOR with budget estimation, included a clear presentation/discussion of:</p> <ol style="list-style-type: none"> <li>1. Clear and strong conceptual or theoretical framework that fits with objectives and scope of works of the study (20 points)</li> <li>2. Clear methods for development of research instruments to respond to stated research questions (20 points)</li> <li>3. Appropriate data collection plan including criteria for recruiting and training data collectors, and quality assurance of data collection and data entry (10 points)</li> <li>4. Clear and comprehensive data analysis framework, including policy and system analyses (20 points)</li> <li>5. Clear plan for reporting and presenting preliminary and final findings at meetings/workshops (10 points)</li> <li>6. Comprehensiveness and appropriateness of the overall plan to accomplish the proposed objectives and scope of work of the study (20 points)</li> </ol>				

Criteria	[A] Maximum Points	[B] Points attained by the bidder	[C] Weighting %	[B] x [C] = [D] Total Points
<b>C. Personnel competencies : Consultant(s)' qualifications and experiences required for the services</b>	<b>100</b>		<b>25%</b>	
<p><b>Team leader/principle researcher (50 points):</b></p> <ul style="list-style-type: none"> <li>• Holds a PhD degree in medical, health allied or epidemiology with advanced training in cervical cancer and/or research methods (both quantitative and qualitative methods) (10 points);</li> <li>• Has at least 10 years of experience in cervical cancer screening and management, particularly developing data collection and assessment tools, survey's design and data analysis (15 points);</li> <li>• Has knowledge of cervical cancer screening registry in other countries as well as current information and data system for cervical cancer screening in Vietnam (10 points);</li> <li>• Has demonstrated excellent writing skills in both English and Vietnamese, evidenced in being the first author or senior author of peer-reviewed publications in international journals and technical reports on cervical cancer related issues (15 points);</li> </ul> <p><b>Team member (health information expert) (25 points)</b></p> <ul style="list-style-type: none"> <li>• Holds a Master degree on public health, informatics or related disciplines (5 points);</li> <li>• Has at least 7 years of experience in research and/or training in health management information system, preferably data and information on cervical cancer (5 points).</li> <li>• Has knowledge and experiences in management of health information system and utilization of data in health care planning (5 points).</li> <li>• Has good understanding of the existing health information systems (including V20, digitalized individual medical record and other hospital management software packages) (10 points)</li> </ul> <p><b>Team member (SRH researcher) (25 points):</b></p> <ul style="list-style-type: none"> <li>• Hold a postgraduate degree in health related disciplines (2.5 points);</li> <li>• Has at least 7 years of experience in research and training in sexual and reproductive health including cervical cancer in Vietnam (qualitative and/or quantitative research methods) (2.5 points)</li> <li>• Has demonstrated knowledge and experiences in screening, treatment, recording and reporting of cervical cancer (10 points).</li> <li>• Has demonstrated excellent writing skills in both English and Vietnamese, evidenced in being the first author or senior author of peer-reviewed publications in international journals and technical reports on cervical cancer related issues (10 points);</li> </ul>				
<b>GRAND TOTAL ALL CRITERIA</b>	<b>300</b>		<b>100%</b>	