

ANNEX III - Technical bid evaluation criteria

The technical proposals/bid is assessed on the basis of its responsiveness to the approved terms of reference (TOR), by reviewing the technical proposals submitted by the bidders against the assessment criteria below. (Maximum score allocated is 100 total points, after calculations based on weighting of each of the assessment criteria.)

Criteria	[A] Maximum Points	[B] Points attained by the bidder	[C] Weighting %	[B] x [C] = [D] Total Points
A. The firm’s general reliability as well as experience and capacity in carry out the baseline survey in 3 locations: Dien Bien province, Da Nang and Ha Noi cities	100		30%	
<i>Points to assess:</i> <ul style="list-style-type: none"> • <i>An established firm with at least seven years of practical experience in providing consultancy services in relevant areas in Viet Nam (30 points)</i> • <i>Proven experience in designing and implementation of quantitative and qualitative studies/surveys on gender-based violence, gender and development, and social science (30 points)</i> • <i>Organizational capability (having clear governing bodies including organisation chart – staff size for undertaking the consultancy work), coordination and financial management (having appropriate project management capacity including financial management system) (20 points)</i> • <i>Experience working with multi-, bilateral programmes/projects, UN agencies, particularly UNFPA and/or other development partners (20 points)</i> 				
B. Understanding of the terms of reference	100		10%	
<p>The technical proposal that addresses all requirements of this TOR with budget estimation, included a clear presentation/discussion of:</p> <ul style="list-style-type: none"> • <i>The purpose/objectives, scope, proposed final products, timeframe which meet the requirements of the TOR with the total budget estimation (50 points)</i> • <i>Provide detailed deliverables (50 points)</i> 				
C. Response to the TOR key interventions with a concrete plan	100		40%	
<ul style="list-style-type: none"> • <i>Provided a detailed working plan including field trip plan, budget, and timeline in 3 locations (30 points)</i> • <i>Provided a detailed plan for monitoring, and report on the progress of baseline survey implementation (30 points)</i> • <i>A list of interview questions and methodology (40 points)</i> 				

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D. Response to the TOR with the quality of service	100		20%	
<ul style="list-style-type: none"> • <i>Proven responsibility for conducting the assignment indicated in the TOR for the baseline survey in the technical proposal (50 points)</i> • <i>Proposed challenges and problems that may arise and solutions (50 points)</i> 				
GRAND TOTAL ALL CRITERIA	400		100%	