

## Technical Bid Evaluation Criteria

(RFQ N° UNFPA/VNM/RFQ/23/04)

The technical bid is evaluated on the basis of its responsiveness to the Terms of Reference (TOR) shown in Annex II, the technical proposals submitted by the bidders and the evaluation criteria published below.

(Maximum score allocated is **100 total points**, after calculations based on the weighting of each of the assessment criteria.)

Criteria	[A] Maximum Points	[B] Points attained by the bidder	[C] Weighting %	[B]x[C] = [D] Total Points
<p><b>A. The bidder's general reliability as well as experience and capacity in conducting the activity.</b></p> <p>Points to assess:</p> <ul style="list-style-type: none"> <li>• Organizational capability (having a clear governing body and structure including organization chart and staff size for undertaking the consultancy work) <b>(30 points)</b></li> <li>• Has appropriate management capacity including financial management system <b>(30 points)</b></li> <li>• Proven expertise and experience in conducting similar projects, working with UNFPA and/or VFU. A list of past and current projects with similar scope and value will be an asset <b>(20 points)</b></li> <li>• Has experience working with multi/bilateral programmes/ projects, development agencies in Viet Nam and UNFPA will be an asset <b>(20 points)</b></li> </ul>	<b>100</b>		<b>25%</b>	
<p><b>B. Understanding of the terms of reference</b></p> <p>The technical proposal that addresses all requirements of this TOR through clear presentation/discussion of:</p> <ul style="list-style-type: none"> <li>• Further develop the purpose/ objectives, specific activities and measurable deliverables reflecting desired outputs as mentioned in the ToR (copy from ToR is not acceptable) <b>(50 points)</b></li> <li>• The expected timeline for delivering project output. <b>(50 points)</b></li> </ul>	<b>100</b>		<b>25%</b>	

Criteria	[A] Maximum Points	[B] Points attained by the bidder	[C] Weighting %	[B]x[C] = [D] Total Points
<p><b>C. Responding to the TOR key interventions with concretized activities implemented in selected project sites.</b></p> <p>The technical proposal included a clear presentation/ discussion of</p> <ul style="list-style-type: none"> <li>● Detailed work plan with a proposed timeframe to deliver final products <i>(30 points)</i></li> <li>● Elaboration on how to implement the expected activities, including the image illustrating each communication product <i>(50 points)</i></li> <li>● Monitoring for quality results <i>(20 points)</i></li> </ul>	<b>100</b>		<b>50%</b>	
<b>GRAND TOTAL ALL CRITERIA</b>	<b>300</b>		<b>100%</b>	