



10 August 2023

## REQUEST FOR QUOTATION RFQ N° UNFPA/VNM/RFQ/23/06

Dear Sir/Madam,

UNFPA hereby solicits a quotation for the following items.

Item N°	Product Name	Quantity
1	Smart UHD TVs	60
❖ <i>Technical Specification and accessories: see details in <a href="#">Annex II</a>.</i>		

❖ **Delivery Time:** Within 4 weeks from the date the contract is signed, whichever is the later. The shortest delivery time is an advantage.

❖ **Delivery Terms:** DAP (Delivered At Place)

- i. The Centre for Disease Control (CDC) in Lai Chau, Son La, Bac Kan, Dak Nong, Gia Lai and Kon Tum Provinces (See details Annex 2): for the first round of inspection (kiểm nhận vòng 1).
- ii. 60 commune health centers (CHC) in the above listed provinces (see details in Annex 3): for the second round of inspection, installation and actual receipt (kiểm vòng 2, lắp đặt và nhận hàng thực tế).

This Request for Quotation is open to all legally-constituted companies that can provide the requested products and have legal capacity to deliver in the country, or through an authorized representative.

### I. About UNFPA

UNFPA, the United Nations Population Fund (UNFPA), is an international development agency that works to deliver a world where every pregnancy is wanted, every child birth is safe and every young person's potential is fulfilled.

UNFPA is the lead UN agency that expands the possibilities for women and young people to lead healthy sexual and reproductive lives. To read more about UNFPA, please go to: [UNFPA about us](#)

#### Objective:

The objective of the RFQ is to identify a supplier who can provide UNFPA with all the above mentioned products. The selected vendor is expected to provide such products, based on specific Purchase Orders submitted to the vendor.

### II. Questions

Questions or requests for further clarifications should be submitted in writing to the contact person below:

Name of contact person at UNFPA:	<b>Nguyen Minh Ha</b>
Tel N°:	<b>84-24-38500 328</b>
Email address of contact person:	<b>mnguyen@unfpa.org</b>

The deadline for submission of questions is **17h00 Tuesday 15 August 2023 (Ha Noi Time)**. Questions will be answered in writing and shared with all parties as soon as possible after this deadline.



### III. Content of quotations

Quotations should be submitted in a single email whenever possible, depending on file size. Quotations can be submitted in any format covering all required information (see the below [Price Quotation Form](#) as an example).

The quotation must be signed by the company's relevant authority and submitted in PDF format.

### IV. Instructions for submission

Quotations should be prepared based on the guidelines set forth in Section III above, along with a properly filled out and signed price quotation form, and are to be sent by email to the secure email: [vbidtender@unfpa.org](mailto:vbidtender@unfpa.org) no later than: **Monday, 21 August 2023 at 10:00 AM Ha Noi Time**<sup>1</sup>.

Please note the following guidelines for electronic submissions:

- The following reference must be included in the email subject line: **RFQ N° UNFPA/VNM/RFQ/23/06 – SMART TV - [Company Name]**. Quotations that do not contain the correct email subject line may be overlooked by the procurement officer and therefore not considered.
- The total email size may not exceed **20 MB (including email body, encoded attachments and headers)**. Where the technical details are in large electronic files, it is recommended that these be sent separately before the deadline.
- Any quotation submitted will be regarded as an offer by the bidder and does not constitute or imply the acceptance of any quotation by UNFPA. UNFPA is under no obligation to award a contract to any bidder as a result of this RFQ.

### V. Overview of Evaluation Process

Quotations will be evaluated based on the compliance with the technical specifications and the total cost of the goods (price quote).

The evaluation will be carried out in a two-step process by an ad-hoc evaluation panel. Technical proposals will be evaluated for technical compliance prior to the comparison of price quotes.

### VI. Award

In case of a satisfactory result from the evaluation process, UNFPA shall award a Purchase Order to the lowest priced bidder whose bid has been determined to be substantially compliant with the bidding documents.

### VII. Right to Vary Requirements at Time of Award

UNFPA reserves the right at the time of award of Contract to increase or decrease, by up to 25%, the volume of goods specified in this RFQ without any change in unit prices or other terms and conditions.

### VIII. Payment Terms

UNFPA payment terms are net 30 days upon receipt of shipping documents, invoice and other documentation required by the contract.

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<sup>1</sup> <http://www.timeanddate.com/worldclock/city.html?n=69>



United Nations Population Fund  
304 Kim Ma Street, Ba Dinh District  
Ha Noi - Viet Nam  
Tel: 84-24-38500100; Fax: 84-24-37265520  
Email: [vietnam.office@unfpa.org](mailto:vietnam.office@unfpa.org)  
Website: <http://vietnam.unfpa.org>

#### **IX. Fraud and Corruption**

UNFPA is committed to preventing, identifying, and addressing all acts of fraud against UNFPA, as well as against third parties involved in UNFPA activities. UNFPA's Policy regarding fraud and corruption is available here: [Fraud Policy](#). Submission of a proposal implies that the Bidder is aware of this policy.

Suppliers, their subsidiaries, agents, intermediaries and principals must cooperate with the UNFPA Office of Audit and Investigations Services as well as with any other oversight entity authorized by the Executive Director and with the UNFPA Ethics Advisor as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives agents and assignees of the vendor; as well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNFPA to repudiate and terminate the Agreement, and to debar and remove the supplier from UNFPA's list of registered suppliers.

A confidential Anti-Fraud Hotline is available to any Bidder to report suspicious fraudulent activities at [UNFPA Investigation Hotline](#).

#### **X. Zero Tolerance**

UNFPA has adopted a zero-tolerance policy on gifts and hospitality. Suppliers are therefore requested not to send gifts or offer hospitality to UNFPA personnel. Further details on this policy are available here: [Zero Tolerance Policy](#).

#### **XI. RFQ Protest**

Bidder(s) perceiving that they have been unjustly or unfairly treated in connection with a solicitation, evaluation, or award of a contract may submit a complaint to the UNFPA Head of the Business Unit [Ms. Naomi Kitahara, UNFPA Viet Nam Representative at [kitahara@unfpa.org](mailto:kitahara@unfpa.org)]. Should the supplier be unsatisfied with the reply provided by the UNFPA Head of the Business Unit, the supplier may contact the Chief, Procurement Services Branch at [procurement@unfpa.org](mailto:procurement@unfpa.org).

#### **XII. Disclaimer**

Should any of the links in this RFQ document be unavailable or inaccessible for any reason, bidders can contact the Procurement Officer in charge of the procurement to request for them to share a PDF version of such document(s).



## Price Quotation Form

<b>Name of Bidder:</b>	
<b>Date of the quotation:</b>	Click here to enter a date.
<b>Request for quotation N°:</b>	UNFPA/VNM/RFQ/23/06
<b>Currency of quotation:</b>	VND
<b>Delivery Time</b> <i>(weeks from receipt of order till dispatch):</i>	
<b>Validity of quotation:</b> <i>(The quotation shall be valid for a period of at least 3 months after the submission deadline.)</i>	

❖ Quoted rates must be **inclusive of all taxes and all related charges (delivery, installation, warranty, training and technical support within one year).**

Example Price Schedule below:

Item	Product Name and Description	Unit	Unit Price	Quantity	Transportation cost to destination	Total (VND) (to destination*)	Delivery Schedule (days upon order)
1							
2							
3							
<b>Sub-total (VND)</b>							
<b>VAT (VND)</b>							
<b>GRAND TOTAL (including VAT):</b>							

*\*Door-to-door delivery to the addresses listed under 'Delivery Terms'*

*Vendor's Comments:*

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/VNM/RFQ/23/06 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

	Click here to enter a date.
Name and title	Date and place



United Nations Population Fund  
304 Kim Ma Street, Ba Dinh District  
Ha Noi - Viet Nam  
Tel: 84-24-38500100; Fax: 84-24-37265520  
Email: [vietnam.office@unfpa.org](mailto:vietnam.office@unfpa.org)  
Website: <http://vietnam.unfpa.org>

**ANNEX I:  
General Conditions of Contracts:  
De Minimis Contracts**

This Request for Quotation is subject to UNFPA's General Conditions of Contract: De Minimis Contracts, which are available in: [English](#), [Spanish](#) and [French](#)



## **ANNEX II: Technical specification of the to-be-procured smart UHD TVs**

### **1. The intended purpose of use**

- Smart UHD TVs will be used for disseminating behavior change communication materials on safe motherhood and family planning, including videos in ethnic minority languages at target health facilities at the Primary Health Care level.

### **2. General requirement**

- 100% brand new.

### **3. Technical requirements**

#### **3.1. General features:**

TV Type	Smart TV
Screen Size	65 inch (164cm)
Screen Resolution	4K 3840 x 2160
Motion Rate	60 Hz

#### **3.2. USB Features**

USB Version	2.0
Supported Audio Formats	AC4, AC3, EAC3, HE-AAC, AAC, MP2, MP3, PCM, WMA, apt-X
Supported Video Formats	MKV, DivX, MP4, AVI, ASF, MOV, FLV
Supported Picture Formats	JPEG, JPS, MPO

#### **3.3. Other Video Features**

BackLight	4K UHD LED
HDR10	Yes
Next Picks	Yes
Filmmaker Mode	Yes
Dynamic Tone Mapping	Yes
Display Type	4K UHD
Upscaling	4K Upscaling
Picture Processor	α5 AI Processor Gen6

#### **3.4. Other Audio Features**



Audio Output (RMS)	From 20 W
Clear Voice Pro	Yes
TV Sound Mode Share	Yes
Speaker System	2.0 Channel
Bluetooth Surround Ready	Yes (2 Way Playback)
AI Sound Pro	AI Sound Pro
Audio Codec	AC4, AC3 (Dolby Digital), EAC3, HE-AAC, AAC, MP2, MP3, PCM, WMA, apt-X

### 3.5. Connectivity Options

HDMI	3ea
USB (2.0)	2ea
Ethernet / LAN	1ea
RF Connection Input (Antenna / Cable)	1ea
IP Control	Yes
Bluetooth® 5.0	Yes
HDMI-CEC	Yes
HDMI Audio Return Channel	eARC (HDMI 2)
Smart Phone Connectivity	Yes
Wi-Fi® Standard	Wi-Fi Certified (Wi-Fi 5)

### 3.6. Smart TV Features

Matter	Yes
Home Hub	Yes
Home Office	Yes
AI Concierge	Yes
Music Service	Yes
Full Web Browser	Yes
Magic Remote Control	Yes



USB Camera Compatible	Yes
Intelligent Voice Recognition	Yes

### 3.7. Other Features

TV Color	Dark Iron Gray
Stand Color	Light Black
HGiG	Yes

### 3.8. General Specifications

Power	Offered product must hold a relevant energy efficiency label such as Energy Star, TCO Certification, EPEAT or equivalent.
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### 3.9 Supplied Accessories

Remote Control	Magic Remote With / NFC
Power Cable	Yes (Detachable)
AA X 2EA Batteries	Yes
Quick Start Guide	Yes
E-Manual	Yes
TV Wall Mount (to be fit with the size of the TV):	Yes

## 4. Other requirements:

- Supply schedule: ≤ 04 weeks from the date this contract takes effect.
- Delivery commitment:
  - + Directly deliver the procured TVs to all the 60 target health facilities (see Annex 3)
  - + Provide certificate of origin, quality of goods or legal equivalent (CO, CQ).
  - + Provide sales license or authorization letter of the manufacturer or certificate of partnership.
  - + Provide import license for the product (to be applied in case required by the government).
  - + Provide certificate of goods assessment issued by an organization with legal inspection function.
  - + Provide instruction manual in Vietnamese and English: 01 set.
- Provide training on the use of the procured TVs to all recipient health facilities.
- Provide installation and operation demonstration to all recipient health facilities.
- Product warranty at least 12 months.
- Packing: Equipment is packed according to the manufacturer's standards.

### Notes:

- **Warranty period for equipment: At least 1 year or apply the manufacturer's warranty plan.**



### ANNEX III:

#### III. 1. List of the provincial CDCs (for the first round of inspection)

No	Recipients	Address	Quantity
			Smart TVs per province
1	CDC Sơn La	<ul style="list-style-type: none"> <li>Address: Đường Bản Cọ, Phường Chiềng An, TP.Sơn La -</li> <li>Tel: 0212.3852.247-Fax: 02123751.798</li> <li>Email: <a href="mailto:tksbt@sonla.gov.vn">tksbt@sonla.gov.vn</a></li> </ul>	12
2	CDC Lai Châu	<ul style="list-style-type: none"> <li>Address: Phường Đông Phong, TP Lai Châu, tỉnh Lai Châu,</li> <li>Tel: 0213 3876 698</li> <li>Email: <a href="mailto:gsklc@gmail.com">gsklc@gmail.com</a></li> </ul>	19
3	CDC Bắc Kạn	<ul style="list-style-type: none"> <li>Address: Số nhà 96, Tổ 10, phường Nguyễn Thị Minh Khai, Bắc Kạn</li> <li>Tel: (0209) 3870943</li> <li>Email: <a href="mailto:tksbt@backan.gov.vn">tksbt@backan.gov.vn</a></li> </ul>	5
4	CDC Kon Tum	<ul style="list-style-type: none"> <li>Address: Số 405, Bà Triệu, TP Kon Tum</li> <li>Tel: 02603.505.900; Fax: 02603.862.535</li> <li>Email: <a href="mailto:cdckontum@gmail.com">cdckontum@gmail.com</a></li> </ul>	6
5	CDC Dak Nong	<ul style="list-style-type: none"> <li>Address: Đường Trần Hưng Đạo, phường Nghĩa Trung, thị xã Gia Nghĩa, tỉnh Đắk Nông</li> <li>Tel: 02613544692</li> </ul>	4
6	CDC Gia Lai	<ul style="list-style-type: none"> <li>Address: 98 Phan Đình Phùng - Tây Sơn - Pleiku - Gia Lai</li> <li>Tel: (0269)3500762</li> <li>Email: <a href="mailto:cdc@gialai.gov.vn">cdc@gialai.gov.vn</a></li> </ul>	14
<b>TOTAL</b>			<b>60</b>

**III.2. List of Commune Health Centre receiving smart TVs  
 (for the second round of inspection, installation and actual receipt)**

**1- TỈNH SƠN LA**

#	District	#	Commune	Total CHCs
1	Bắc Yên	1	Hang Chú	12
		2	Xím Vàng	
		3	Háng Đồng	
2	Phù Yên	4	Kim Bon	
		5	Suối Bau	
3	Mộc Châu	6	Chiềng Khừa	
		7	Tân Hợp	
4	Sông Mã	8	Mường Cai	
		9	Chiềng En	
		10	Đứa Mòn	
5	Vân Hồ	11	Suối Bàng	
		12	Chiềng Xuân	

**2- TỈNH LAI CHÂU**

#	District	#	Commune	Total CHCs
1	Phong Thổ	1	Sì Lở Lầu	19
		2	Vàng Ma Chải	
		3	Mù Sang	
		4	Tung Qua Lìn	
2	Sìn Hồ	5	Tủa Sín Chải	
		6	Pu Sam Cáp	
		7	Hồng Thu	
		8	Làng Mô	
		9	Tả Ngảo	
3	Mường Tè	10	Tà Tổng	
		11	Tá Bạ	
		12	Pa Ủ	
		13	Pa Vệ Sứ	
4	Nậm Nhùn	14	Nậm Mạnh	
		15	Pú Dao	
		16	Nậm Pì	
		17	Nậm Chà	
		18	Trung Chải	
		19	Nậm Ban	

### 3- TỈNH BẮC KẠN

#	District	#	Commune	Total CHCs
1	Pác Nặm	1	An Thắng	5
		2	Cổ Linh	
2	Chợ Đồn	3	Bình Trung	
		4	Tân Lập	
		5	Xuân Lạc	

### 4- TỈNH GIA LAI

#	District	#	Commune	Total CHCs
1	Mang Yang	1	Kon Chiêng	14
		2	Đắk Trôi	
		3	Đê Ar	
		4	Hra	
		5	A Yun	
2	Chư Sê	6	Ayun	
		7	Bờ Ngoong	
		8	Ia Ko	
		9	H Bông	
		10	Al Bá	
		11	Kông HTok	
3	Kông Chro	12	Chư Krey	
		13	Đắk Pơ Pho	
4	Chư Păh	14	Đắk Tơ Ver	

### 5- TỈNH KONTUM

#	District	#	Commune	Total CHCs
1	Đắk Glei	1	Mường Hoang	6
		2	Ngọc Linh	
2	Kon Plông	3	Măng Bút	
		4	Đắk Ring	
		5	Đắk Nên	
		6	Pờ Ê	

**6- TỈNH ĐẮK NÔNG**

#	District	#	Commune	Total CHCs
1	Tuy Đức	1	Đắk Ngo	4
		2	Đắk R'tih	
2	Đắk Glong	3	Quảng Sơn	
		4	Quảng Hòa	
<b>Total number of the project communes</b> <b>Tổng cộng số xã dự án</b>				<b>60</b>