

Ha Noi, April..... 2021

TERMS OF REFERENCE

Position of domestic consulting expert to develop training material to provide counseling on SRH, psychological care, GBV prevention, job training and placement; life skills to integrate in family and community of Vietnamese young international migrant workers who returned from foreign countries due to the Covid 19 pandemic Quang Tri, Ha Tinh and Nghe An in 2021

(Attached Article No /TTNTW in April , 2021 of Director of the central centre for Youth and Adolescent)

I. GENERAL BACKGROUND

Due to the Covid 19 pandemic, Vietnamese young international migrant workers who returned from foreign countries meet to difficult of economic, psychological, lack of knowledge and skills professional care on SRH, GBV; lack of information and skills to seek help in training and replacement to integrate into community. To support Vietnamese young international migrant workers who returned from foreign countries due to the Covid 19 pandemic, Government of Japan committed to sponsor the Government of Vietnam through the project "Support the Government of Vietnam in the development and monitoring of the implementation of national policies on the comprehensive youth development - VNM9P04 project" period 2017-2021 funded by UNFPA. One of the project's activities is counseling on psychological care and professional care on SRH, job training and replacement and life skills to integrate into family and community of Vietnamese young people working abroad who have to return home under the influence of Covid 19. Implementing this task, within the framework of the Project, The Central Centre for Youth and Adolescent recruits 04 Vietnamese domestic consulting experts support developing training material above. Materials be used to training persons who provider counseling service to support Vietnamese young international migrant workers returnees due to the Covid 19.

II. PURPOSE

Develop training material to provide counseling service on SRH, psychological care, GBV prevention, job training and placement; life skills to integrate in family and community support to Vietnamese young international migrant workers who returned from foreign countries due to the Covid 19 pandemic.

III. METHOD:

Reviewing available material, updating and developing new content base on survey result for needs of Vietnamese young international migrant workers who returned from foreign countries due to the Covid 19 pandemic in Quang Tri, Ha Tinh and Nghe an provinces.

IV. PRODUCTS:

01 training material on counseling including content as:

1. On SRH care;
2. on psychological care, life skill, intergration on family and community after returning;
3. On gender equality, domestic and gender-based violence
4. On skills of seeking financial assistance, job replacement and vocational training.

V. SCOPE OF WORK:

The Central Centre for Youth and Adolescent, UNFPA work together with experts, as followings:

1. Working content:

- **Expert 1:** Developing training material counseling on SRH care;
- **Expert 2:** Developing training material counseling on psychological care, life skill, intergration on family and community after returning;
- **Expert 3:** Developing training material counseling on gender equality, domestic and gender-based violence
- **Expert 4:** Developing training material counseling on skills of seeking financial assistance, job replacement and vocational training.

2. Detail tasks: Work and products of each expert for expert content are responsible for:

- a) Reviewing available materials;
- b) Developing training material outline submit to The Central Centre for Youth and Adolescent, UNFPA;
- c) Developing training material including content and method to training;
- d) Finalising training material base on comment at technical meeting.
- đ) Developing training agenda, lesson plan, counseiling skill exersice, checklist learner;s knowledge, skills pre and post training courses.
- e) Trainer in training courses for service adviser.

No	Working detail	Working day
(1)	(2)	(3)
I	Exper 1: Advise on SRH	14 days
1	Reviewing available materials	02 days
2	Developing training material outline submit to The Central Centre for Youth and Adolescent	01 Days
3	Developing training material including content and method to training	06 days
4	Finalising training material base on comment at technical meeting	02 days
5	Developing training agenda, lesson plan,	02 days

No	Working detail	Working day
(1)	(2)	(3)
	counselling skill exersice, checklist learner;s knowledge, skills pre and post training couoses.	
6	Trainer in training courses for service adviser	01 days
II	Expert 2: Advise on psychological care, life skill to intergrate on family and community after returning	15 days
1	Reviewing available materials	02 days
2	Developing training material outline submit to The Central Centre for Youth and Adolescent	01 Days
3	Developing training material inchuding content and method to training	06 days
4	Finalising training material base on comment at technical meeting	02 days
5	Developing training agenda, lesson plan, counselling skill exersice, checklist learner;s knowledge, skills pre and post training couoses.	03 days
6	Trainer in training courses for service adviser	01 days
III	Expert 3: Advise on gender equality, domestic and gender-based violence	11 days
1	Reviewing available materials	02 days
2	Developing training material outline submit to The Central Centre for Youth and Adolescent	01 days
3	Developing training material inchuding content and method to training	04 days
4	Finalising training material base on comment at technical meeting	01 days
5	Developing training agenda, lesson plan, counselling skill exersice, checklist learner;s knowledge, skills pre and post training couoses.	02 days
6	Trainer in training courses for service adviser	01 days
IV	Expert 4: Advise on skills of seeking financial assistance, job replacement and vocational training.	8 days
1	Reviewing available materials	01 days
2	Developing training material outline submit to The Central Centre for Youth and Adolescent	01 days
3	Developing training material inchuding content and method to training	03 days
4	Finalising training material base on comment at technical meeting	01 days

No	Working detail	Working day
(1)	(2)	(3)
5	Developing training agenda, lesson plan, counseling skill exercise, checklist learner;s knowledge, skills pre and post training courses.	01 days
6	Trainer in training courses for service adviser	01 days

VI. QUALIFICATION AND EXPERIENCE REQUIREMENTS

1. Expert 1:

- Have master's degree or higher in counseling on SRH;
- Have at least 05 years working experiences in field above. preference will be given to the person who already working experiences in developing UN/UNFPA's communication;

2. Expert 2:

- Have a PhD in psychology;
- Have at least 05 years working experiences in field above; experience in counseling on LSE and mental health; preference will be given to the person who already working experiences in developing UN/UNFPA's communication materials;

3. Expert 3:

- Have a PhD in psychology;
- Have at least 05 years working experiences in field above; experience in counseling on LSE/GBV; preference will be given to the person who already working experiences in developing UN/UNFPA's communication materials;
- Have a PhD in psychology;

4. Expert 4:

- Have a PhD in economic math;
- Have at least 15 year working experience in the above content; preference will be given to the person who already working experiences of UN/UNFPA and international organizations in the field of labor, employment and youth-related projections;

Experts: Be able to work independently and in a team; have a good method of research and report writing skills in English. have knowledge in English and have good skill in using internet, emails and office application software (Word, Excel, Power Point...).

VII. LOCATION AND IMPLEMENTATION TIME:

- Location: In Ha Noi and 03 project implementation provinces;
- Implementation time: From April 20 to June 30, 2021

VIII. PAYMENT

Pursuant to requirements of the Project, Central Centre for Youth and Adolescent shall sign Individual Consultancy Contract (ICC) with each expert chosen. ICC shall include costs related to consultant service, exclude DSA and field trip cost. Cost norm for consultancy shall be based on the qualification and experience of each expert as

stipulated in the VN-EU cost norms, including personal income tax in accordance with current law.

Salary payment: Central Centre for Youth and Adolescent shall transfer consultancy cost into bank account of each expert after expert sends the final report confirmed by Central Centre for Youth and Adolescent. Costs shall be paid in Vietnam dong (VND) according to current exchange rate after products are checked and taken over.

Recommend the expert to attach a scientific CV sent to the Central Centre for Youth and Adolescent before 16h00, **April 27, 2021** as following Email: dthuy2595@gmail.com, cellphone: 0869.056.555 or to the Central Centre for Youth and Adolescent. Address No 3 Nguyen Quy Duc, Thanh Xuan Bac, Thanh Xuan, Ha Noi. The Central Centre for Youth and Adolescent will base on the candidate's profile and ability to meet the job to choose the appropriate Expert. Short-list candidates selected by the UNFPA, who have worked on UNFPA projects, are a priority./.