

MINISTRY OF HOME AFFAIRS  
VNM9P04 PROJECT MANAGEMENT  
UNIT (PMU)

**REFERENCE ARTICLE**

**Domestic consulting expert builds the Draft of National Report on Youth  
(amended)**

**I. GENERAL BACKGROUND**

Performing tasks assigned by the Government, Ministry of Home Affairs shall sponsor and coordinate with concerned agencies in building the Draft of Youth Law (amended) aiming to overcome existences and shortcomings during the past time and supplement new regulations timely to meet requirements in practice, contributing to raising responsibility of the school, family and society towards the youth; at the same time, creating favorable conditions for the youth to develop their capabilities in career of national construction and development.

According to Plan in 2018 of the VNM9P04 project funded by the United Nations Population Fund (UNFPA) for the Ministry of Home Affairs, VNM9P04 PMU undertakes building the draft of Youth Law (amended). On the basis of the draft of Youth Law (amended), VNM9P04 PMU recruited three (03) domestic consulting experts to assist the Ministry of Home Affairs in drafting Youth Law (amended).

**II. PURPOSE**

Purpose of consultancy is to support the Ministry of Home Affairs to develop the Draft of Youth Law (amended).

**Specific purposes:**

1. Building draft of Government Report on Draft of Youth Law (amended).
2. Building specific contents in the Draft of Youth Law (amended).
3. Supporting technique in meetings and consultation workshops on Draft of Youth Law (amended).

**III. METHOD:**

**Team of experts shall works in group to build the Draft of Youth Law (amended), specifically as follows:**

1. Developing contents of Draft of Youth Law (amended) according to specific policy groups.
2. Building draft of Government Report on Draft of Youth Law (amended).
3. Supporting technique in meetings and consultation workshops on Draft of Youth Law (amended).

**IV. PRODUCTS:**

1. 01 draft of Government Report on Draft of Youth Law (amended).

2. 01 Draft of Youth Law (amended)

### **V. SCOPE OF WORK:**

Team of 3 (three) experts starts working after signing a contract with the VNM9P04 PMU. Each expert works in 06 days.

#### **Task assignment:**

##### **1. Expert 1:** Sponsoring to build following contents:

- Building specific regulations on the State's policies towards talented youth, assaulting youth and volunteer ones: 02 days.

- Building specific regulations on youth organization, state management of youth, responsibilities of ministries, branches and localities: 01 day.

- Making review of current regulations related to talented youth, assaulting youth volunteer ones, functions and tasks of organizations, youths, ministries, branches and localities: 02 days.

- Making participation in meetings, consultation workshops to get and take over comments on the Draft of Youth Law (amended): 01 day;

Total working days: 06 days.

##### **2. Expert 2:** Sponsoring to build following contents:

- Making review of current regulations related to state policies on youth in study, labor, culture, recreation, science and technology, their participation in state and society management, policies with young people from aged 16 to under 18 years old, ethnic minority youth, disabilities youths, HIV-addicted youth, and young people recovering from drug addiction and rehabilitate: 03 days

- Building specific regulations on the State's policies towards the youth in study, labor, culture, recreation, science and technology, participation in state and social management, policies for young people from aged 16 to under 18 years old, ethnic minority youth, disabilities youths, HIV-addicted youth, and young people recovering from drug addiction and rehabilitate: 02 days.

- Making participation in meetings, consultation workshops to get and take over comments on the Draft of Youth Law (amended): 01 day;

Total working days: 06 days.

##### **3. Expert 3:**

- Building Government Report of Youth Law (amended): 1.5 days;

- Developing specific regulations on rights and obligations of youth in participating in state and social affairs management and state responsibility as well: 1.5 days;

- Making review of current regulations related to rights and obligations of the youth, responsibility of the State in ensuring right of the youth to participate in state and society management: 02 days

- Making participation in meetings, consultation workshops to get and take over comments on the Draft of Youth Law (amended): 01 day;

Total working days: 06 days.

## VI. WORKING SCHEDULE

Team of experts shall co-ordinate with VNM9P04 PMU, Ministry of Home Affairs to implement activities to to achieve the results set out, details as follows:

General activities of team of experts	Expert 1	Expert 2	Expert 3	time
1. Developing contents of Draft of Youth Law (amended)	<p>To assume the prime responsibility for developing the following contents:</p> <ul style="list-style-type: none"> <li>- Building specific regulations on the State's policies towards talented youth, assaulting youth and volunteer ones: 02 days.</li> <li>- Building specific regulations on youth organization, state management of youth, responsibilities of ministries, branches and localities: 01 day.</li> <li>- Making review of current regulations related to talented youth, assaulting youth volunteer ones, functions and tasks of organizations, youths, ministries, branches and localities: 02 days.</li> </ul>	<p>To assume the prime responsibility for developing the following contents:</p> <ul style="list-style-type: none"> <li>- Making review of current regulations related to state policies on youth in study, labor, culture, recreation, science and technology, their participation in state and society management, policies with young people from aged 16 to under 18 years old, ethnic minority youth, disabilities youths, HIV-addicted youth, and young people recovering from drug addiction and rehabilitate: 03 days</li> <li>- Building specific regulations on the State's policies towards the youth in study, labor,</li> </ul>	<p>To assume the prime responsibility for developing the following contents:</p> <ul style="list-style-type: none"> <li>-Building Governement Report of Youth Law (amended): 1.5 days;</li> <li>- Developing specific regulations on rights and obligations of youth in participating in state and social affairs management and state responsibility as well: 1.5 days;</li> <li>- Making review of current regulations related to rights and obligations of the youth, responsibility of</li> </ul>	13,5 ngày

		culture, recreation, science and technology, participation in state and social management, policies for young people from aged 16 to under 18 years old, ethnic minority youth, disabilities youths, HIV-addicted youth, and young people recovering from drug addiction and rehabilitate: 02 days.	the State in ensuring right of the youth to participate in state and society management: 02 days	
2. Xây dựng Tờ trình Chính phủ Luật Thanh niên (sửa đổi). Building Government Report on Youth Law (amended).	0 day	0 day	1,5 days	1,5 days
3. Supporting technique in meetings and consultation workshops on Draft of Youth Law (amended).	01 day	01 days	01 day	03 days
<b>Total</b>	<b>06 days</b>	<b>06 days</b>	<b>06 days</b>	<b>18 days</b>

## **VII. QUALIFICATION AND EXPERIENCE REQUIREMENTS**

### ***1. Expert 1***

- Having Doctoral degree in Economics or above;
- Having at least 08 years of experience in State management of the youth;
- Having experience in developing and implementing the youth development policies;
- Having experience in the field of youth research and youth development;
- Having ability to work independently and work in a team;
- Having good research and report writing skills;
- Having proficiency in using the internet, email and office application software (Word, Excel, Power Point...).

### ***2. Expert 2***

- Having Master degree in Law or above;
- Having at least 14 years of professional experience in proposing legal issues, evaluating policies' effect and drafting legal documents;
- Having experience in developing and appraising 07 Law projects and legal documents or above;
- Priority should be given to people with experience in field of developing laws and in connection with task of developing laws;
- Have good thinking, research, report writing and presentation skills;
- Having good communication skill, and negotiation skill with strong and persuasive arguments;
- Having ability to work independently and work in a team:
- Having proficiency in using the internet, email and office application software (Word, Excel, Power Point...).

### ***3. Expert 3***

- Having Master degree in Law or above;
- Having at least 10 years of experience or above in developing laws;
- Having at least 08 years of experience in Legislative Research;
- Taking part in at least 4 researches in Legislative Research;
- Having ability to research, work independently and work in a team:
- Having good research and report writing skills;
- Having proficiency in using the internet, email and office application software (Word, Excel, Power Point...).

## **VIII. PAYMENT**

Pursuant to requirements of the Project, VNM9P04 Project Management Unit (PMU) shall sign Individual Consultancy Contract (ICC) with each expert chosen. ICC shall include costs related to consultant service.

For each expert, total consultant time is 06 days. Cost norm for consultancy shall be based on the qualification and experience of each expert as stipulated in the VN-EU cost norms, including personal income tax in accordance with current law.

Salary payment: VNM9P04 PMU shall transfer consultancy cost into bank account of each expert after expert sends the final report confirmed by VNM9P04 PMU.

Please send your Science Profile and financial proposal to VNM9P04 PMU by 17h November 27th 2018 to [ngatvuhuong@gmail.com](mailto:ngatvuhuong@gmail.com) or send directly to: VNM9P04 PMU. Address: Room 915, Ministry of Home Affairs, No. 8 Ton That Thuyet, Nam Tu Liem, Hanoi.

Department of Youth Affairs, VNM9P04 PMU and UNFPA experts shall supervise the quality and payment (implementing contract according to regulations). Costs shall be paid in Vietnam dong according to current exchange rate after products are checked and taken over./.

**VNM9P04 PROJECT  
MANAGEMENT UNIT  
DIRECTOR**

**Doan Duc Hao**