

MINISTRY OF HOME AFFAIRS
VNM9P04 PROJECT MANAGEMENT
UNIT (PMU)

REFERENCE ARTICLE

Domestic consulting expert builds the Draft of National Report on Youth

I. GENERAL BACKGROUND

Under the project VNM9P04 funded by the United Nations Population Fund (UNFPA), VNM9P04 PMU conducts building the Draft of National Report on Vietnamese Youth, in order to assess, provide information on youth development in Vietnam, make as evidence for development of the Youth Law (amended) and build youth development policy. On the basis of the draft of National Report on Vietnamese Youth, VNM9P04 PMU recruited five (05) domestic consulting experts to assist the Ministry of Home Affairs in drafting National Report on Vietnamese Youth.

II. PURPOSE

Purpose of consultancy is to support the Ministry of Home Affairs to develop the Draft of National Report on Vietnamese Youth.

Specific purposes:

1. Building Draft of National Report on Youth.
2. Supporting technique in meetings and consultation workshops on Draft of National Report on Vietnamese Youth

III. METHOD:

Team of experts shall works in group to build the Draft of National Report on Youth, specifically as follows:

1. Analyzing, and synthesizing available documents and data related to youth development
2. Qualitative survey through questionnaire sheet
3. Making in-depth interview with relevant agencies
4. Making consultation with various youth groups.

IV. PRODUCT: 01 Draft of National Report on Vietnamese Youth

V. SCOPE OF WORK:

Team of five (05) experts start working after signing the contract with VNM9P04 PMU. Among three (03) experts, each works in 07 days and between two (02) ones, each works in 06 days.

Task assignment:

1. Expert 1: Sponsoring to build contents on youth population as follows:

- Editing, synthesizing and drafting the National Report on Youth: 02 days
- Making assessment of youth population: youth population (2010-2018); size of the youth population; Youth population structure; making advantage of the "golden population" and some issues of youth population, and doing golden population structure: 02 days;
- Making recommendations on policies meeting development trends and issues related to the youth: 02 days;
- Participating in meetings and workshops presenting his own contents to get comments and take over them in the Draft of National Report on Vietnamese Youth: 1 day;

Total working days: 07 days

2. Expert 2: Sponsoring contents of participation of the youth as followss:

- Making assession needs and aspirations of the youth in formulating and implementing state policies and laws, participating in youth organizations (Youth Union, Association) and social and voluntary activities; and social responsibility and paricipation culture of the youth: 02 days;
- Developing contents of youth participation in development and implementation of state policies and laws, participation in youth organizations (Youth Union, Association) and social and volunteer activities; and social responsibility of youth: 02 days;
- Making recommendations on policies and investment programs increasing youth participation in policy formulation and implementation, participation in youth organizations (Youth Union, Association) and social activities, volunteer; and social responsibility of youth: 02 days;
- Participating in meetings and workshops presenting his own contents to get comments and take over them in the Draft of National Report on Vietnamese Youth: 1 day;

Total working days: 07 days.

3. Expert 3: Sponsoring to build contents on education and training, labor and employment as follows:

- Building Draft of National Report on Youth with the contents: Current status of education and training; difficulties and barriers for young people to access education and complete the program of universal education; Desires and aspirations of the youth in education and training: 03 days.
- Building Draft of National Report on Youth with the contents: Labor and employment for the youth; tendency of the youth in employment shift; trend of employment choice, workplace; orientation for choosing career and employment;

youth and startup; mind of young people in labor market; difficulties, barriers, desires and aspirations of the youth in field of labor and employment: 03 days;

- Participating in meetings and workshops presenting his own contents to get comments and take over them in the Draft of National Report on Vietnamese Youth: 1 day;

Total working days: 07 days.

4. Expert 4: Sponsoring to propose draft of contents on youth health:

- Making Draft of National Report on Youth with health contents including: health care habits; Risk behavior for youth health; manifest mental health; reproductive health and reproductive health care needs, and lifestyle of youth: 03 days;

- Making recommendations about policies and investment to promote youth health: 02 days;

- Participating in meetings and workshops presenting his own contents to get comments and take over them in the Draft of National Report on Vietnamese Youth: 1 day;

Total working days: 06 days.

5. Expert 5: Sponsoring building contents on Culture, lifestyle, life skills and accessing to information and communication as follows:

- Developing contents on culture, lifestyle, life skills and accessing to information and communication of the youth, including: participation in cultural activities; cultural needs; need and accession to information and communication of the youth and social networking: 04 days;

- Assessing satisfaction and happiness of youth: 01 day;

- Participating in meetings and workshops presenting his own contents to get comments and take over them in the Draft of National Report on Vietnamese Youth: 1 day;

Total working days: 06 days

VI. WORKING SCHEDULE

Team of experts shall co-ordinate with VNM9P04 PMU, Ministry of Home Affairs to implement activities to to achieve the results set out, details as follows:

General activities of team of experts	Expert 1	Expert 2	Expert 3	Expert 4	Expert 5	Time
1. Building Draft of National Report on Youth	<p>To assume the prime responsibility for developing the following contents:</p> <ul style="list-style-type: none"> -Editing, synthesizing and drafting the National Report on Youth: 02 days -Making assessment of youth population: youth population (2010-2018); size of the youth population; Youth population structure; making advantage of the "golden population" and some issues of youth population, and doing golden 	<p>To assume the prime responsibility for developing the following contents:</p> <ul style="list-style-type: none"> -Making assession needs and aspirations of the youth in formulating and implementing state policies and laws, participating in youth organizations (Youth Union, Association) and social and voluntary activities; and 	<p>To assume the prime responsibility for developing the following contents:</p> <ul style="list-style-type: none"> -Building Draft of National Report on Youth with the contents: Current status of education and training; difficulties and barriers for young people to access education and complete the program of universal education; 	<p>To assume the prime responsibility for developing the following contents:</p> <ul style="list-style-type: none"> -Making Draft of National Report on Youth with health contents including: health care habits; Risk behavior for youth health; manifest mental health; reproductive health and reproductive health care needs, and lifestyle of youth: 	<p>To assume the prime responsibility for developing the following contents:</p> <ul style="list-style-type: none"> -Developing contents on culture, lifestyle, life skills and accessing to information and communication of the youth, including: participation in cultural activities; cultural needs; need and 	28 days

	<p>population structure: 02 days; -Making recommendations on policies meeting development trends and issues related to the youth: 02 days; Total working days: 07 days.</p>	<p>social responsibility and participation culture of the youth: 02 days; -Developing contents of youth participation in development and implementation of state policies and laws, participation in youth organizations (Youth Union, Association) and social and volunteer activities; and social responsibility of youth: 02 days; -Making recommendations on policies and investment programs increasing youth</p>	<p>Desires and aspirations of the youth in education and training: 03 days. - Building Draft of National Report on Youth with the contents: Labor and employment for the youth; tendency of the youth in employment shift; trend of employment choice, workplace; orientation for choosing career and employment; youth and startup;mind of young people in labor market; difficulties,</p>	<p>03 days; - Making recommendations about policies and investment to promote youth health: 05 days; Total working days: 06 days.</p>	<p>accession to information and communication of the youth and social networking: 04 days; -Assessing satisfaction and happiness of youth: 01 day; Total working days: 05 days</p>	
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		<p>participation in policy formulation and implementation, participation in youth organizations (Youth Union, Association) and social activities, volunteer; and social responsibility of youth: 02 days; Total working days: 07 days.</p>	<p>barriers, desires and aspirations of the youth in field of labor and employment: 03 days; Total working days: 07 days.</p>			
2. Participating in meetings and workshops presenting his own contents to get comments and take over them in the Draft of National Report on Vietnamese Youth	01 day	01 day	01 day	01 day	01 day	05 days
Total	07 days	07 days	07 days	06 days	06 days	33 days

VII. QUALIFICATION AND EXPERIENCE REQUIREMENTS

1. *Expert 1:* Youth Population

- Having Doctorate degree in Psychology;

- Having at least 20 years of experience in studying and assessing issues of youth population and development, value, value orientation, culture, youth development and development policy, social deviations in youth, juvenile justice and youth union tasks;

- Having at least 20 years of experience in organizing and conducting qualitative research, quantitative research, participant research, etc.; project design consultants and evaluation; education; teaching and training on youth and development. Priority should be given people with experience in directly organizing, conducting research, developing reports on youth and youth development;

- Having ability to work independently, work in a team and report writing skills;

- Having proficiency in using the internet, email and office application software (Word, Excel, Power Point...).

2. *Expert 2:* The Youth's participant

- Having Doctorate degree in Law;

- Having at least 15 years of experience in the field of law research and education;

- Having experience in studying Criminology and Criminal law and relevance, Youth law and Justice for youth and adults, Human rights, etc.

- Priority should be given to people with experience in field of studying and training laws and in connection with task of training laws;

- Having ability to work independently and work in a team:

- Having good research and report writing skills;

- Having proficiency in using the internet, email and office application software (Word, Excel, Power Point...).

3. *Expert 3:* Education and Training, Labor and Employment:

- Having Bachelor or Doctoral in law degree or above in educational management;

- Having at least 10 years of experience in the field of youth and legal research;

- Having experience in participating and consulting in projects on youth issues and law;

- Priority should be given to people with experience in the field of youth research and laws related to youth;

- Having ability to work independently and work in a team:

- Having good research and report writing skills;

- Having proficiency in using the internet, email and office application software (Word, Excel, Power Point...).

4. Expert 4: Youth's health

- Having Bachelor or Doctoral degree in Sociaology;
- Having at least 10 years of experience in the field of youth research and issues related to youth. Priority should be given to people with experience in social issues related to youth; cultural issues, lifestyles, trends, movements ... of youth and youth issues in development.

- Having experience in participating and evaluating the youth situation and policies related to youth;

- Having ability to work independently and work in a team:

- Having good research and report writing skills;

- Having proficiency in using the internet, email and office application software (Word, Excel, Power Point...).

5. Expert 5: Culture, lifestyles, life skill and access to information and communication

- Having Master degree in Psychology;

- Having at least 5 years of experience in studying culture and lifestyles of youth;

- Having experience in researching topics of scientific research on culture, morality, youth lifestyle and social issues related to youth;

- Having experience in leading and participating in studying Scientific research topics on culture, moral, and lifestyles of youth and social issued related to youth;

- Priority should be given to people with experience in studying and directly assessing youth annually,

- Having ability to work independently and work in a team:

- Having good research and report writing skills;

- Having proficiency in using the internet, email and office application software (Word, Excel, Power Point...).

VIII. PAYMENT

Pursuant to requirements of the Project, VNM9P04 Project Management Unit (PMU) shall sign Individual Consultancy Contract (ICC) with each expert chosen. ICC shall include costs related to consultant service.

Total consultant time is 33 days. In which, among three (03) experts, each works in 07 days; and two (02) ones, each works in 06 days. Cost norm for consultancy shall be based on the qualification and experience of each expert as stipulated in the VN-EU cost norms, including personal income tax in accordance with current law.

Salary payment: VNM9P04 PMU shall transfer consultancy cost into bank account of each expert after expert sends the final report confirmed by VNM9P04 PMU.

Please send your Science Profile and financial proposal to VNM9P04 PMU by 17h November 27th 2018 to ngatvuhuong@gmail.com or send directly to: VNM9P04 PMU. Address: Room 915, Ministry of Home Affairs, No. 8 Ton That Thuyet, Nam Tu Liem, Hanoi.

Department of Youth Affairs, VNM9P04 PMU and UNFPA experts shall supervise the quality and payment (implementing contract according to regulations). Costs shall be paid in Vietnam dong according to current exchange rate after products are checked and taken over./.

**VNM9P04 PROJECT
MANAGEMENT UNIT
DIRECTOR**

Doan Duc Hao